



LARRY HOGAN
Governor

BOYD K. RUTHERFORD
Lt. Governor

KENNETH C. HOLT
Secretary

TONY REED
Deputy Secretary

Q&A No. 1

SOLICITATION NO. S00R8400010

STATE WEATHERIZATION CONTRACTOR SERVICES

The following questions regarding the subject RFP have been submitted by vendors. The answers provided by DHCD are intended to clarify the IFB's requirements and do not constitute an amendment.

Vendor Question	DHCD Answer
<p>1) This question is in reference to sections 5.2.1 and 5.4.1 which describe the number of copies of the proposal requested by the DHCD.</p> <p>Sections 5.2.1 stipulates that "Each Volume shall contain an unbound original, so identified, and five (5) copies."</p> <p>Section 5.4.1 states that, "Inside a sealed package described in Section 5.2 'Proposals,' the unbound original, four (4) copies, and the electronic version shall be provided."</p> <p>Please clarify if this contract solicitation requests five (5) copies in addition to the original, or four (4) copies.</p>	<p>See AMENDMENT NO. 1 changing the following:</p> <p>"Inside a sealed package described in Section 5.2 'Proposals,' the unbound original, five (5) copies, and the electronic version shall be provided."</p>
<p>2) This question is in reference to resumes and letters of intent from the Offeror and associated subcontractors.</p> <p>Section 5.4.2.8 in the current Solicitation states that "The Offeror shall include individual resumes for the Key Personnel, including Key Personnel for any proposed subcontractor(s)..."</p> <p>The previous Solicitation (#S00R8300004) had stated in section 5.4.2.8 that in addition to individual resumes from Key Personnel, "Letters of intended commitment to work on the project, including letters from any proposed subcontractor(s), shall be included in this section."</p> <p>Please confirm that this current Solicitation does not require Letters of Intent from subcontractors.</p>	<p>Upon receipt of a Notification of Recommendation for Contract Award, MBE Attachment D-3A - MBE Subcontractor Project Participation Certification is required within ten (10) business days. Prime & Subcontractor signature needed. Also, as per language in MBE Attachment D-3A "the Procurement Officer may request additional information, including, without limitation, copies of the contract agreements and quotes."</p>





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<p>3) This question is in reference to the role and restrictions placed upon Quality Control Inspectors (QCI).</p> <p>Section 2.3.1.2.12 in the current Solicitation states that the Offeror is responsible for "Inspecting 100% of the completed work utilizing a certified quality control inspector to verify quality control and completion as indicated in the work order...."</p> <p>The previous Solicitation (#S00R8300004) had stated in Section 2.3.1.2.12 that in addition to having 100% of completed works inspected by a QCI, "the quality control inspection (QCI) cannot be performed by any individual involved with the work performed on the unit."</p> <p>Please confirm that this current Solicitation does not restrict QCIs from being performed by an individual involved with the work performed on the unit.</p>	<p>The entire paragraph reads as follows:</p> <p>2.3.1.2.12 Inspecting 100% of the completed work utilizing a certified quality control inspector to verify quality control and completion as indicated in the work order and according to Program requirements and procedures detailed in the POM (separate Appendix 2), as may be amended from time to time, SWS (https://sws.nrel.gov/), field guide (http://wxfieldguide.com/md/), and manufacturer installation instructions.</p> <p>Section 9A of the referenced POM clarifies what the current program requirements are.</p>
<p>4) How should half ton AC units be priced? The categories on the financial proposal sheet only list full ton units.</p>	<p>For AC units and heat pumps the categories listed include the installation of a unit smaller than the priced out category.</p> <p>Examples: A 2.5 ton unit is covered by the 3 ton price. A 30k BTU heat pump is covered by the 36k price.</p>

By: Amanda Sadler
Amanda Sadler, Procurement Officer

March 29, 2018
Date

